

SOAR

Structuring Opportunities for Academic Rigor

Benjamin Franklin Elementary Mathematics and Science School

Parent Orientation

Wednesday, July 26, 2023 & Thursday, July 27, 2023
10:00 AM and 6:00 PM

Dr. Darryl Kilbert, Interim Chief Executive Officer (CEO)

Delores Winfield, Chief Administrative Officer (CAO)

Nichelle Logan-Jones, Elementary Principal

Patrice Joseph, Middle Principal



Greetings

Dr. Darryl Kilbert
Chief Executive Officer
Ms. Delores Winfield
Chief Administrative Officer

Legacy of Excellence's Vision

To become a national model for non-selective admission schools that excels in providing students who have diverse needs with elite educational programming and experiences. Our students will be prepared to succeed in the best high schools New Orleans has to offer and enter colleges of their choice.

Benjamin Franklin Elementary/Middle's Vision

Accelerating the learning of all students through data driven inquiry, reflective teaching, and powerful learning.

Benjamin Franklin Elementary/Middle's Mission & Motto

- **Mission**

- We will excel academically and individually.

- **Motto**

- Beyond Expectations

BFE/M's 2023 – 2024 Theme

- SOAR – Structuring Opportunities for Academic Rigor

2023-2024 School Year

Nichelle Jones & Patrice Joseph
Elementary & Middle School Principals

Start Dates

- Benjamin Franklin Elementary dates:
 - 1st – 8th – Monday, August 7th
 - Pre-K & Kdg – Monday, August 14th
- School Hours
 - Pre-K – 5th – 8:15am – 3:45pm
 - 6th – 8th - 8:00am – 3:30pm

Student Arrival

- There are only two modes of transportation for students:
 - Bus
 - Carpool
- There is no “walkers gate” option. All parents will have to utilize the carpool line to ensure the safety of all staff and students.

Student Attendance

- Attendance is imperative to your child's academic success.
- Students should be present in-person daily.

Bus Riders

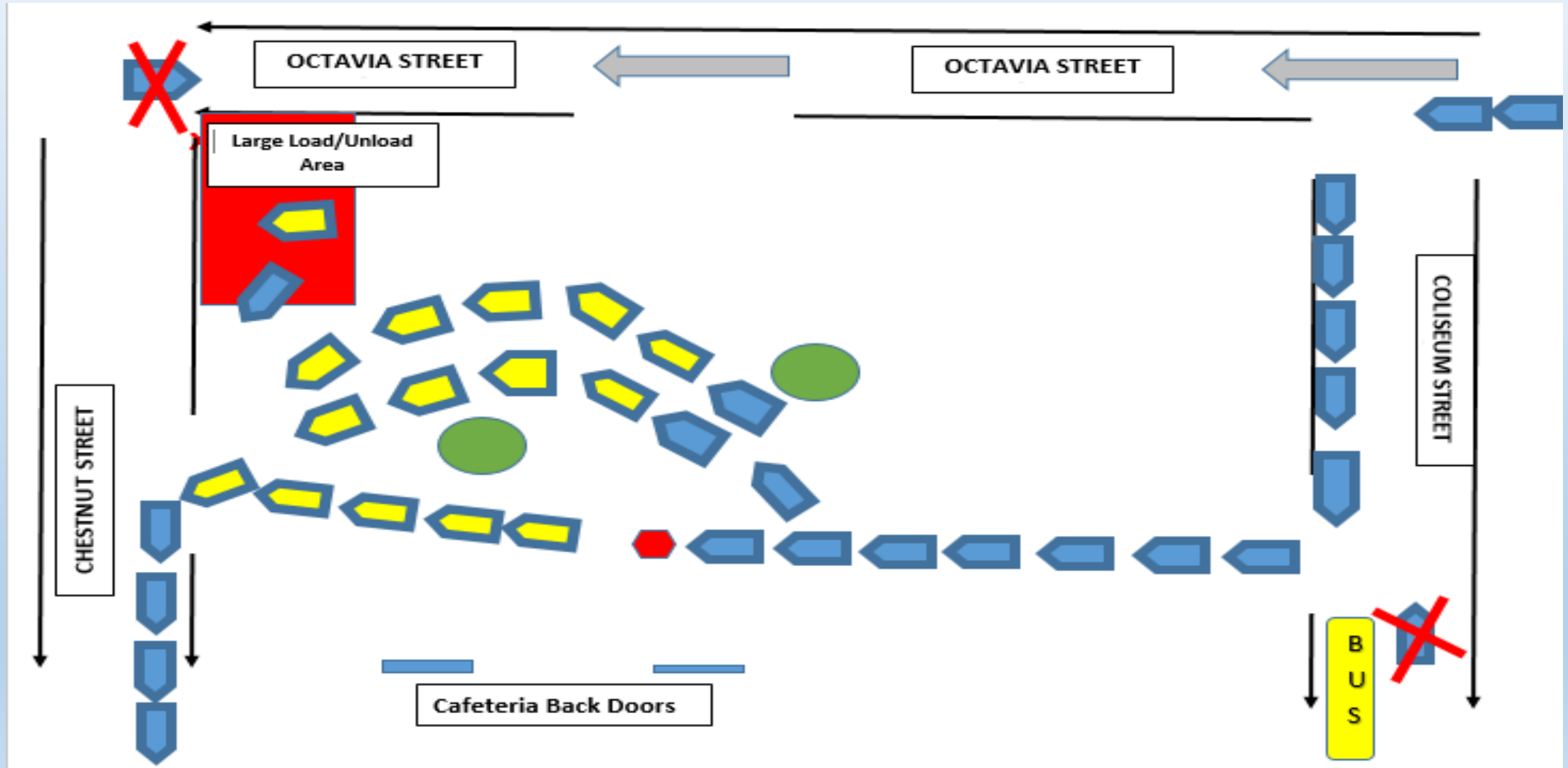
- Students will be dismissed from buses beginning at:
 - 7:50am – Laurel Campus
 - 8:05am – Jefferson Campus
- Before going to class, each student will:
 - Receive a grab-n-go breakfast

Carpool Students - Jefferson Campus

- Carpool parents should not arrive before 7:30am and 3:30pm to the campus; gates will be opened for vehicles to come onto the rear yard at the aforementioned times.
- Vehicles should drive down Octavia Street heading towards the river. Make a left turn onto Coliseum Street. Cars must not enter Coliseum from Jefferson Avenue.
- Turn into the driveway gate on Coliseum Street in a single line where a staff member will direct you to line up your vehicle.
- In the loading and unloading area, three (3) lines will form going towards the Chestnut Street gate for exit.

***We will have construction on the backyard for the first several months of school. Please take extra precaution at intake/dismissal.**

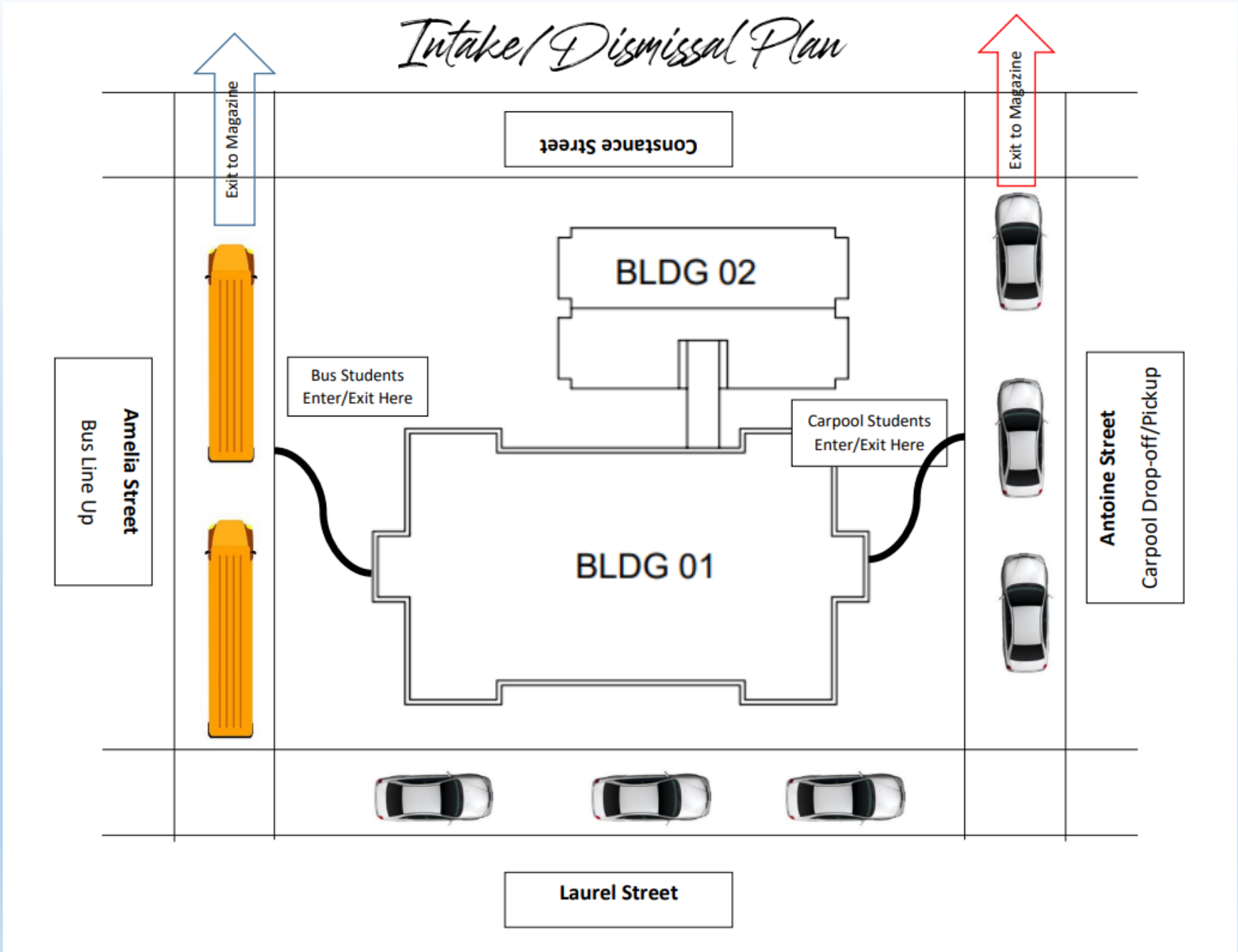
Carpool Students – Jefferson Campus



Carpool Students - Laurel Campus

- The middle school campus has moved to 3649 Laurel St., New Orleans, La. 70115
- Carpool parents should not arrive before 7:30am and 3:15pm.
- Carpool vehicles should drive down Laurel St and make a left turn on Antonine St. Once on Antonine St, you will be headed towards Magazine St.
- Students will not be allowed to enter the building until 7:50 a.m.

Carpool Students – Laurel Campus



Breakfast & Morning Meeting

- Breakfast will take place in the classroom at both campuses:
 - Laurel Campus – 7:50am
 - Jefferson Campus - 8:05am
- Morning Meeting through Caring School Communities will take place place:
 - 8:00am – 8:30am – Laurel Campus
 - 8:15am – 8:45am – Jefferson Campus

Student Tardiness

- Tardy to School:
 - Elementary School Campus - Tardy after 8:15 am
 - Middle School Campus - Tardy after 8:00 am
- In order to ensure the safety of our students, all tardy students must be ESCORTED into the building by a parent or guardian and signed-in.
- Students who have excused or unexcused absences/tardies and early release days will not be eligible for perfect attendance recognition.
- Elementary School Campus- Parents should escort tardy students through the Jefferson St. door after 8:15 am.

Early Pick Up

- Students may only be signed out early by parties designated in PowerSchool. The secretary or security officer will request identification from the party signing out the student, witness the signature in the book, and note it in PowerSchool.
- To avoid disruptions to the academic learning day, early checkouts end an hour prior to official dismissal time:
 - 2:30pm – Laurel
 - 2:45pm – Jefferson
- No student will be checked out of school after these times except in the case on an emergency.

Data Manager Contact Information

- The Data Manager for Benjamin Franklin Elementary Mathematics and Science School Grades Pre-K through 8th is Mrs. Blackwell. Her office is located at the Elementary Campus on Jefferson Avenue and works Monday - Friday 6:00 am - 2:30 pm.
- You may direct any admissions or registration concerns to bferegistration@loenola.us
- Parents who need assistance with Power Parent should direct their request/concerns to jblackwell@loenola.us . Be sure to include the name of the student and the name of the parent or guardian in the communication to expedite receiving a response to your communication.
- Mrs. Blackwell's direct office phone number is 504-359-7724 or 504-356-1537. If you call and there is no answer, please leave a message and you will receive a call back or a response via text message as soon as she is available.

Emergency Contacts

- Please provide emergency contact information for persons other than the MOTHER/FATHER/LEGAL GUARDIAN that are 18 years or older and allowed to check your child out of school for illness, emergencies, etc... The names, relationship to the child, and phone number should be provided for each individual in the order that they can be contacted in the event we are not able to reach a parent or guardian. The first three additional contacts will be listed as EMERGENCY CONTACTS in Power School, then others will be added in an alert field.
- Any change to a students' demographic information should be submitted in writing, sent to the attention of Mrs. Blackwell. Please note that when updating an address, supporting documentation must accompany the request.

Dismissal Procedures

- Dismissal begins at 3:30pm (Laurel) and 3:45pm (Jefferson) respectively.
- Students will remain in their classes until they are dismissed.
- Bus students will be called out of class by bus number over the intercom.
- Carpool students will be gathered outside. There will be a support staff member assigned to specific grade levels to retrieve students as students' names are received from cars.

School Uniform

- All students are required to wear the official BFE uniform.
- Please refer to babyben.org for our school uniform policy.
- Uniforms must be worn neatly and with a belt at all times.
- Outerwear worn in the school building must contain the school's emblem and must be purchased from our approved vendor. Students may also wear a solid red, blue or black sweater or jacket.
 - ***Students are not allowed to wear hoodies to school.***
- If you are unable to purchase a school uniform, we ask that you contact the social worker at BFEServices@loenola.us.

School Supplies

- All school supplies will be provided by the school for the 2023-2024 school year.

The LoE Board and the Leadership Team made a conscious decision to offer this to families this year due to inflation and rising cost.

- Parent are still asked to provide student backpacks. We only ask that you not purchase rolling backpacks for safety reasons.
- Students are encouraged to bring a water bottle daily. BFE has outfitted each campus with filtered water fountain system. Students can refill their bottles throughout the day.

Bear Care – AM & PM

- Bear Care will be held only at the Jefferson Campus.
- There will be a maximum of 100 students enrolled.
- AM Bear Care only – only for Jefferson Campus students:
 - 6:30am – 8:05am
 - \$65 Monthly Fee
- AM & PM Bear Care– only for Jefferson Campus students:
 - 6:30am – 8:05am / 3:30pm – 6:00pm
 - \$165 Monthly Fee (\$100 additional for 2nd child)
- PM Bear Care only – both Jefferson and Laurel students (*located at Jefferson Campus*):
 - 3:30pm – 6:00pm
 - \$140 Monthly Fee (\$100 additional for 2nd child)
- Drop-In Fees - \$25 per day
- There is a one-time registration fee of \$125.
- All payments must be made via Gulf Coast Bank.
- More information regarding registration will be forthcoming.

Instructional Plan

Nichelle Jones
Elementary School Principal

Academics

- Pre-K – 2nd Grade Classes are self-contained.
 - Students have one teacher who teaches all content areas.
- 3rd – 8th Grade Classes are departmentalized.
 - Students have different teachers for each content area.

Academics

- Class Offerings are as follows:
 - Reading/Language Arts
 - Mathematics
 - Science
 - Social Studies
 - Algebra I (8th grade only)
 - English I (8th grade only)
- Students will also have a “resource class” in which they will participate in one of the following classes per week:
 - Physical Education
 - Computer Literacy
 - Music (Jefferson Campus Only)
 - Spanish (Laurel Campus Only)
 - Martial Arts (Laurel Campus Only)

Online Platforms

- Microsoft Teams will be utilized as a tool for virtual learning in case of school closures.
- Edulastic and Study Island will serve as the school's assessment platforms.
- All online websites will continue to be available for all students.

Universal Screening

- i-Ready is the universal screener which assesses students' academic performance in both math and ELA.
- Students will be assessed in the Fall, Winter, and Spring.
- This data will be used to identify the students' strengths and weaknesses and to monitor their progress throughout the year.

Technology

- At the present time, there is a 2:1 ratio of computers at both campuses available to students for daily instruction.

Department of Student/Staff Support Services (DSSS)

Tradonya Domingue

Executive Director of Student/Staff Support Services

English Learner Services (EL)

EL Teacher:

Ava Price

aprice@loenola.us

All Grades Levels

Health Services

Nurses:

Crystal Curry

ccurry@loenola.us

Jefferson Campus - PreK-5th

Laronda Kellar

lkellar@loenola.us

Laurel Campus - 6th -8th

Social Services

Social Worker & Student Assistance Team (SAT) Chair:

Nerissa Cole

ncole@loenola.us

All Grade Levels

Social Worker & Social Emotional Learning (SEL) Chair:

Candra Barrett

cbarrett@loenola.us

All Grade Levels

Homeless Services

McKinney-Vento Act

- Residency Questionnaire
- Provisions:
 - Transportation
 - Lunch
 - Educational services

Special Education Services

Special Education Coordinator

Carla Matthews

cmatthews@loenola.us

All Grades Levels

Special Education Services

IDEA

Bulletin 1508

Bulletin 1530

Bulletin 1706

In order to be eligible for special education and related services, students must be evaluated and found eligible for one or more of the following disabilities listed in the IDEA:

- Autism
- Deaf-Blindness
- Developmental Delay
- Emotional Disturbance
- Hearing Impairment
- Intellectual Disabilities
- Multiple Disabilities
- Orthopedic Impairment
- Other Health Impairment
- Specific Learning Disability
- Speech or Language Impairment
- Traumatic Brain Injury
- Visual Impairment

Tradonya Domingue
tdomingue@loenola.us
(504) 756-0246

Communication

Patrice Joseph
Middle School Principal

Parent-School Communication

- BFE/M will communicate to families primarily via:
 - Class Dojo
 - Monthly Newsletters
 - Robo Calls
 - Emails
- Please ensure that we have current contact information on file for you and your emergency contacts.
- If you would like to contact the school please call us at:
 - Jefferson Campus – 504-304-3932
 - Laurel Campus – 504-359-7730
- If you would like to contact the leadership team, please email us at bfeleadershipteam@loenola.us

First Day of School Packet

- On the first day of school, all students will be given a packet of very important informational forms.
- These forms must be returned no later than Wednesday, August 9th (Grades 1 – 8) and Wednesday, August 16th (Pre-K & K).

Parent-Teacher Communication

- Teachers and staff will communicate to parents primarily through Class Dojo. Please ensure that you have registered on Class Dojo to view your child's Dojo information.
- Phone calls and emails may be sent as well.
- If there are any concerns, please feel free to contact your child's teacher via Class Dojo.
- Please afford the teacher up to 48 hours to respond.

PowerParent

- All parents will be provided access to their child's PowerParent account to view their child's grades and attendance.
- This can be accessed by parents 24 hours a day.
- We encourage parents to check it on a weekly basis to stay informed of their child's progress and attendance.

Parent Expectations

- Encourage your children to place a high priority on education and commit themselves to making the most of their educational opportunities.
- Stay informed about school activities/issues. We communicate through our *Parent Power News* newsletter, Robo Calls, DOJO, email, our school website and our PTO.
- Monitor your children's progress (PowerParent log in weekly/Class DOJO sent home weekly) and schedule/attend conferences as needed.
- Participate in our parent workshops, special events and attend Parent Teacher Organization (PTO) meetings.
- Be positive. Help us to help your child.

Transportation

Dr. Robert Robinson
Operations Specialist

Transportation

- Benjamin Franklin Elementary/Middle Mathematics and Science School's transportation provider is **First Student**.
- This year, we will have two registration windows: general registration and late registration. The general transportation application closed on Friday, June 16, 2023. All students registered for transportation by 3PM on Friday, June 16th were guaranteed transportation for the first day of school.
- Any student registered after 3PM on Friday, June 16th is considered a late applicant. Late applicants will not receive routing until 2-3 weeks after school begins.

Transportation Cont.

- In addition, any requests for changes to student routing will require an additional application and cannot be completed via phone call. Any request for changes to student transportation should be communicated via email to BFETransportation@loenola.us.
- Additionally, no changes to bus routes will occur during the first 2-3 weeks of school.
- Once student routing is complete, parents will receive their child's transportation information via email.
- **NOTE:** Students are only allowed to occupy one seat on the bus. Students will not be assigned to multiple school buses due to a limited number of bus seats.

Transportation Expectations

The health and safety of all students remain a priority for the school.

- Buses will run at 100% capacity
- A seating chart will be in place and all students must remain in their assigned seat.
- Riding the school bus will be safe to the greatest extent possible.
- All parents and students must cooperate and not deviate from the bus rules.
- Parents must be available to pick up their child if he/she displays symptoms of illness during the morning health screening or throughout the school day.

Transportation Expectations Cont.

- It is mandatory that Pre-Kindergarten through 3rd grade or students under the age of 8 years old have a parental/designee escort to /from their bus stop.
 - **NOTE:** Students may be suspended from receiving Transportation Services if a parental/designee escort is habitually tardy for afternoon pickup.

The school will implement a 2 Strike System. After 2 Strikes, students are off the Bus for violating any combination of the below expectations. Students will not be eligible to ride for a quarter. This is non-negotiable.

- Riders must sit at all times in their assigned seat.
- Riders must remain seated flat on the seat at all times.
- All windows must be open (to the extent that the weather allows).
- Riders must keep hands to themselves.
- Riders will be escorted off the bus upon arrival to the school.

Additional Notes

- The driver shortage issue continues.
 - First Student is hiring! Please visit <https://workatfirst.com> to complete an application.
- Parents are asked to avoid boarding the school bus or blocking the driver from closing the bus doors.

Looking Ahead (Transportation)

GPS Tracking

- First Student buses come equipped with FirstView GPS tracking so that parents can follow their child's bus from the time it arrives/departs from the school/bus stop. We are excited to offer this service to our families and encourage parents to use it when it becomes available.
- We anticipate starting FirstView GPS tracking towards the end of September. ALL families using FirstView will have to sign up for services for 2023-2024. Services will not automatically rollover from last year.

Contacting BFE/M Transportation

If you need to reach BFE/M
Transportation at any point,
please email us at:

BFETransportation@loenola.us

Contacting First Student Transportation

- If you need to reach First Student Transportation at any point, please call our dispatcher at **(504) 262-0060**.
- You may also text the dispatcher at **(504) 784-9959** for an ETA.

Please be sure to include your child's route number and bus stop in the body of your text message. Please do not attempt to call the text line as this will prevent the dispatcher from addressing text messages in a timely manner. This School Bus ETA Text line is only for BFE students.

Parent Teacher Organization (PTO)

Jackie Mayfield
PTO President

Notice of Change Rights

Please understand that the school reserves the right to make changes and adjustments that may or may not appear in this presentation.

Questions

If you have any questions, please
feel free to email us at
bfeleadershipteam@loenola.us.

We Appreciate You!!

Thanks for attending today's parent orientation!!!

Working together, everyone wins!!!

We can't wait to **SOAR**
in 2024!